



BOARD OF TRUSTEES MINUTES

Thursday, January 15, 2026

*A regular meeting of the East Adams Library District (Ritzville Library District #2) was called to order by President Maria Greenwalt January 15th, 2026 at 5:02 p.m. Members in attendance were: Maria Greenwalt, Morgane Roth, Hollie Banner, and Interim Director Tiffanie Longsdorff. No guests were present.

*Hollie moved and Morgane seconded to accept and approve the December minutes. Motion passed by voice vote. Correction noted of a misspelling of Hollie's name and Tiffanie's name in paragraph three. Morgane moved to correct the December minutes and Hollie seconded, motion passed by voice vote.

*Hollie asked about what the name of payroll platform was and what the process is. Most employees do direct deposit except two. Morgane moved and Hollie seconded to approve and accept the Consent Agenda of \$48,609.52, Motion passed by voice vote after discussion.

*Tiffanie provided the Director's report. Lamar Theil is working on the seats for the Bookmobile. Phil Peterson with the Yellow Truck will be doing shelving installation. Megan completed pre-school visits to Ritzville and Lind. Megan scheduled to represent the library at Bronco Day on January 30th.

* Tiffanie met with Tom Reese and Scott Yaeger concerning the repair to the front steps. The city has \$5000 budgeted but if engineer plans are covered it will make the process go faster as they are required. Morgane moved and Hollie seconded to pay \$3000 to Galloway Architecture for the Engineer Plan fee. Motion passed by voice vote.

*Lumen work completed and Cody from the state library has been notified via email.

* All 2025 unpaid invoices have been paid and up to date.

*Discussion on Accessibility Grant that Tiffanie applied to last year. Waiting for answer for entrance.

*The board moved to Executive Session at 5:56 per RCW 42.30.110 for 15 minutes.

*The board came out of Executive Session at 6:11 pm and reconvened regular board meeting.

*Morgane moved and Hollie seconded to match Interim Tiffanie Longsdorff's pay rate to Director rate retro to the 1st of January, 2026. motion passed by voice vote.

*Next regular meeting is scheduled for February 19th, 2026 at 5:00 pm. Hollie moves to adjourn, Morgane seconded. Motion passed by voice vote. Meeting adjourned at 6:15 pm.

Respectfully submitted,

Hollie L. Banner
2/19/2026