



BOARD OF TRUSTEES MINUTES December 2025

A regular meeting of the East Adams Library District (Ritzville Library District #2) was called to order by President Amy Wellsandt December 19th at 5:07 p.m. Members in attendance were: Amy Wellsandt, Nathaneil Christman, Morgane Plager Roth, Maria Greenwalt, Hollie Banner, and Director Millie Hopkins. No guests were present.

Amy announced that at the end of the meeting per RCW 42.30.110 the board would go into Executive Session for 20 minutes to discuss staffing.

Hollie moved and Maria seconded to accept the November minutes. Motion passed by voice vote. Nathaneil pointed out a correction. Morgane moved to correct the November minutes in paragraph six by striking "thrat" and inserting "that," Hollie seconded, motion passed by voice vote.

Morgane moved to accept the Consent Agenda of \$33,479.45, Hollie seconded. Motion passed by voice vote after discussion.

Millie provided the Director's Report. Lumen has completed most of the internet installation, they are waiting on the delivery of more equipment. She reported that the December events went well with strong attendance at Christmas at the Carnegie and \$230 raised for the Friends at the Bazaar. The state audit is complete and Morgane and Maria will attend the meeting December 19th at 3pm online. Megan has established a permanent monthly visit to the Lind Pre-School. She will be going to the Ritzville Kindergarten on January 13th. Tiffanie participated in Bronco Bucks Day and will continue with that program. Due to low interest, the library has cancelled Homeschool Hangout, for now.

Maria moved and Hollie seconded to approve Resolution 2025-04 amending the 2025 budget to reflect a revenue gain of \$25,544.16 due to donations and reimbursements. Motion passed by voice vote.

Maria moved and Hollie seconded to approve Resolution 2025-05 changing the custodian of the petty cash fund to Tiffanie Longsdorff. Motion passed by voice vote.

Maria moved and Hollie seconded to approve Resolution 2025-06 authorizing the investment of library monies in the local government investment pool. Motion passed by voice vote.

Hollie moved and Morgane seconded to accept Millie's resignation dated December 15th, 2025. Motion passed by voice vote.

The board moved into Executive Session at 6:01 p.m. At 6:21 p.m., the board made an announcement that it would be extending the Executive Session by 10 minutes. The board came out of Executive Session at 6:31.

Maria moved and Morgane seconded that the board will offer Tiffanie Longsdorff the Interim Director position with a retroactive pay increase to be determined at the regular January meeting.

The next meeting is January 15th at 5:00 p.m. Amy closed the meeting at 6:37 p.m.

Respectfully Submitted;

Morgane Plager Roth
12/19/2025