



BOARD OF TRUSTEES MINUTES May 15, 2024

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Morgane Plager Roth at 5:41 p.m. on May 15, 2024. Members in attendance were: Vanessa Grimm, Amy Wellsandt, Debbie Knodel, Kelley Kiesz, Director Millie Hopkins, and Morgane Plager Roth. Guest in attendance was Heather Carruth via zoom.

Vanessa motioned to amend the minutes from April 24, 2024. Kelley seconded the motion. Motion passed by voice vote. Debbie motioned to accept the minutes from the April 24, 2024 meeting. Amy seconded the motion. Motion passed by voice vote. Vanessa moved to accept the Consent Agenda of \$28, 535.01. Kelley seconded the motion. Motion passed by voice vote after a short discussion.

Vanessa motioned to amend the agenda to move into executive session regarding matters an employee brought to our attention (at 2:00 p.m. today) for approximately 45 minutes. Amy seconded the motion to move into executive session.

The board moved into executive session at 6:00 p.m. Morgane moved the meeting out of executive session at 6:50 p.m.

There were no general concerns at this time.

Millie presented the Director's Report. Morgane and Millie attended the Library Journal Design Institute in Spokane. The intent is to fix the front of the building and redo the office section inside the building. Heidi received a grant for new children's books. Heather received a grant for table top role playing games from Deericorn.

New internet was installed Thursday. The installers will come back once forms are approved through the City of Ritzville to finish installation on the outside of the building. Washtucna School District principal and Millie are working together to begin book checkout for students attending Washtucna schools. They hope to start as soon as possible.

Millie has checked into a Human Resources service. There was discussion about which level of service to sign up for. Millie signed up for the ALA HR course. A trustee training video will be sent by Millie for the board members to complete. The Friends of the Library sale will be Memorial Weekend from 11-5 Friday and Saturday.

The board will attend the library's staff meeting Friday, May 24th at 5:00 p.m.

The next board of trustees meeting will be June 12th at 5:30 p.m.

Morgane closed the meeting at 7:24 p.m.

Respectfully submitted,

Amy Wellsandt
May 19, 2024