



BOARD OF TRUSTEES MINUTES June 13, 2024

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Morgane Plager Roth at 5:39 p.m. on June 13, 2024. Members in attendance were: Amy Wellsandt, Debbie Knodel, Director Millie Hopkins, and Morgane Plager Roth. There were no guests in attendance.

Amy motioned to amend the minutes from May 15, 2024. Debbie seconded the motion. Motion passed by voice vote. Amy moved to accept the Consent Agenda of \$28,825.95. Debbie seconded the motion. Motion passed by voice vote after a short discussion.

Millie presented the Director's Report. The new internet line should be installed next month. This will greatly improve the internet speed. The plan is to add Vanessa and Kelley as signatories at the bank.

Millie is working on an HR deep dive to help with job descriptions, pay scales, review schedules, etc. The library hours will stay the same (from 10 a.m.-6 p.m.). Applications for available positions are posted on Facebook and the library website. Millie is currently working on updating the employee handbook.

A Caring Neighbors grant and Foundation grant were received to help support the Summer Reading Program. The Health Fair will be held Monday, June 17th at the learning garden.

The next board of trustees meeting will be July 17th at 5:30 p.m.

Morgane closed the meeting at 6:31 p.m.

Respectfully submitted,

Amy Wellsandt
July 16, 2024