



BOARD OF TRUSTEES MINUTES
December 20, 2023

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Amy Wellsandt brought the meeting to order at 5:36 p.m. on December 20, 2023. Members in attendance were: Amy Wellsandt, Debbie Knodel, Kelley Kiesz, Interim Director Millie Hopkins, and Morgane Plager Roth. No guests were in attendance.

Debbie moved and Morgane seconded to accept the November 2023 Minutes as submitted. Motion passed by voice vote.

Morgane moved and Debbie seconded to pass the Consent Agenda of \$20,924.10 for payroll, \$15,460.20 for operations and vouchers from November for \$96.94 for operations for a grand total of \$36,481.24. Motion passed by voice vote.

Millie gave the director's report first citing the break-in. Aaron, our groundskeeper who lives across the street, got video and supplied it to the police department. Missing supplies include computers, Chromebooks, desk decorations, and snacks. The police have fingerprinted and Millie has requested for them to come back to do more fingerprints. Morgane will go through previous minutes to track information on Sergio's billing. Millie stated that there is an issue with the business license, she is figuring that out. Our excise tax needs to be filed. Discussion occurred on IT possibilities.

Amy moved and Morgane seconded to amend the current budget for 2022-2023 for \$7,600. Motion passed by voice vote.

A slate of officers for 2024 was created. Kelley moved to accept the slate of Morgane for President, Christina for Vice-President, and Amy for Secretary. Morgane seconded. motion passed by Voice vote.

The next meeting will be Wednesday, January 17th, 2024.

Amy closed the meeting at 6:29 p.m.

Respectfully Submitted,

Morgane Plager Roth
January 17, 2024