



BOARD OF TRUSTEES MINUTES November 15, 2023

A regular meeting of the East Adams Library District (Ritzville Library District #2) Trustees was called to order by President Christina Heater November 15, 2023 at 5:42 p.m. Members in attendance were: Christina Heater, Amy Wellsandt, Debbie Knodel (by Zoom), Interim Director Millie Hopkins, and Morgane Plager Roth. Guests were Heather Carruth and Kelley Kiesz.

Morgane moved to amend the October minutes to correct Kelley's name spelling, Amy seconded, and the motion passed by voice vote. Amy moved to pass the October minutes, Morgane seconded, and the motion passed by voice vote.

Morgane moved and Amy seconded to pass the consent agenda of \$17,847.39 for payroll, \$2,110.54 for operations, and \$33,318.70 for vouchers for a total of \$46,629.27. Motion passed by voice vote.

Amy nominated Kelley Kiesz to fill the open trustee position, Christina seconded the motion, motion passed unanimously by voice vote.

Millie gave the Director's Report. Our groundskeeper Aaron is currently being helped by his partner, Amber, through the winter. Christmas at the Carnegie will be December 1st at 5:30 p.m. The Bazaar will be on Saturday and the library will be selling books and DVDs at their table. The Washtucna school library plans to reopen next year and the volunteer librarian, Tiffany, will need help weeding, cataloging, etc. She has also requested help with grants or funding.

Morgane moved to allow all Washtucna students K-12 to have a free library card. Amy seconded. Motion passed by voice vote. Millie stated that extra Legos will be sent down to the Washtucna school. Millie stated that the basement is damp. The neighbors are digging in their yard and she will talk to them. Millie has not heard from WSL about the internet upgrade, but that the new free printers should still arrive by July. Morgane will contact Corey Bartlett about the library IT position. The pre-school storytime has been off to a solid start. The disks on the Chromebooks need to be updated by an IT person as well as tablets for checkout. Morgane moved to approve the list that Millie presented for surplus minus specific items (see attached list). Amy seconded, motion passed by voice vote.

Millie presented the 2024 budget of \$376,416. Morgane moved to adopt the budget, Debbie seconded, motion passed by voice vote. Morgane moved to sign Resolution #2023-02. Amy seconded. Motion passed by voice vote.

Millie stated that the library has received one Request for Reconsideration of Library Materials Form that was correctly filled out last month and she has responded with a letter to the library patron. Amy presented a packet of 10 Request for Reconsideration of Library Materials Forms that were delivered to the grade school. A number of the forms were not fully filled out, none of them were completed in the library, and several were from non-patrons and non-residents of the library district. Millie will respond with letters.

Christina adjourned the meeting at 7:31 p.m. .

Respectfully Submitted,

A handwritten signature in cursive script that reads "Morgane Plager Roth".

Morgane Plager Roth
November 17, 2023