

**Library Board of Trustees Meeting
Wednesday, November 16, 2022
at the Ritzville Public Library**

Attendance: Karen Potts, Morgane Plager Roth, Debbie Knodel, Christina Heater, Amy Wellsandt, Vanessa Grim, & Heather Carruth (guest)

Meeting called to order: Karen Potts at 5:39pm

Approval of October minutes: Debbie moved, Morgane 2nd – passed

Approval of October Consent Agenda: (see attached documents)

ACH Debits: \$25,922.04

Other Debits: \$4,350.07

Vouchers: \$7,142.40

It was noted that 2 prior employees were cashed out.

Morgane moved, Christina 2nd – passed

General Concerns - Open Forum: none

Foundation Report:

Thomas requested that a replacement be found for him by the end of December. We need to decide who will do this.

Director's Report:

Vanessa shared her report (see attached document).

Levy guidance was given by Veronica Rodriguez, the county assessor. Vanessa presented a draft of the levy. Christina motioned to approve resolution #22-L0001 as presented. Morgan 2nd, passed unanimously.

Current updates, concerns, & news –The upcoming Christmas Bazaar and Christmas at the Carnegie was discussed. Setup for the bazaar will be @ 8am, sale runs 10-2 at Ritzville Grade School. Hot cocoa & cookies will be offered after caroling at Christmas at the Carnegie.

Vanessa is going to be hiring a part-time employee and is working on IT issues at the library.

Vanessa mentioned focusing on our rural partnerships with local communities in the coming year. Christina asked if a mini-bus/van would be a helpful tool and Vanessa confirmed it would.

Christina will look into a vehicle that could be available, but admitted its condition was uncertain.

Karen reminded us that her term ends in December.

Next meeting will be Dec 21st, @5:30pm

Meeting adjourned at 6:19pm

Respectfully submitted by,
Christina Heater, Secretary