

**Library Board of Trustees Meeting
Thursday, Aug 18, 2022
at the Ritzville Public Library**

Attendance: Karen Potts, Morgane Plager Roth, Debbie Knodel, Christina Heater, Venesia Adams (zoom), Vanessa, Amy Wellsandt

Meeting called to order: Karen Potts at 5:05pm

Karen introduced Amy Wellsandt and stated that she was interested in becoming a board member.

Approval of June minutes: Morgane moved, Debbie 2nd – passed

Approval of April minutes: Debbie moved, Morgane 2nd – passed

Approval of Consent Agenda:

ACH Debits for June: \$16,830.71

Other Debits/Vouchers for June: \$8,534.96 (see attached documents)

Debbie moved, Morgane 2nd – passed

General Concerns - Open Forum:

Board members read Amy's letter of interest. Christina motioned to approve Amy to become a member of the board. Debbie – 2nd, approved.

Karen announced that the board would be moving into an executive session at the end of the regular meeting.

Foundation Report:

Thomas requested that a replacement be found for him by the end of December. We need to decide who will do this.

We need to decide how to use the Kathy Yerxa Book Fund by the end of the year.

Director's Report:

Venesia gave incite regarding HCA & the elevator. Venesia's termination date is set for Aug 31st so that she can have access to the HCA

Vanessa shared her report (se attached document) and is continuing to work with staff to develop a cohesive group.

Meeting closed at 6:25pm and the board moved into executive session.

Board discussed the staffing.

Return to regular session 6:35pm

Board recommends that the director prioritize creating an attendance policy to be signed by all employees.

Christina requested a change in schedule from 5pm to 5:30pm.

Meeting adjourned @6:40pm.

Respectfully submitted by,
Christina Heater, Secretary