

**Ritzville Library District #2 Board Meeting**  
**AGENDA**  
**January 21, 2022**  
**Ritzville Public Library**

Ritzville Library District #2 enriches lives, builds communities and provides educational and recreational resources for all. We strive to create an environment where our community can *connect, explore, discover, create and grow*

**Call to order:** Karen Potts, Board Chair

Karen Potts, Christina Heater, Debbie Knodel, Morgan Roth, & Venesia Adams present

**Approval of December 2021 minutes:** Karen Potts, Board Chair

**Approval of Consent Agenda:**

Moved to approve Decembers ACH Debts and Other Debits/Vouchers consent agenda by Christina, 2<sup>nd</sup> by Debbie, unanimous approval

**General Concerns:** Open Forum - None

**Reports:**

Library Foundation: provided by email from Thomas Pulliam

**Library Business:**

**Director's Report:** as provided by Ms. Venesia Adams per email

Board members discussed and commented on items within the report.

It was moved by Morgan to raise Heidi's pay to \$21.22 (step 3 of the pay scale) and give her the title of Temporary Assistant Director starting Feb 1, 2022 for increased duties and responsibilities that she will be undertaking. Debbie 2<sup>nd</sup> and all approved. This rate will be for 2 years.

**Current Library Updates, Concerns and News:**

The bill has been settled with the city regarding the Learning Garden.

Venesia informed the board of staffing changes and adjustments that have been made.

**Next Meeting:** Scheduled for Thursday, February 17, 2022; 5 PM

*In Person or ZOOM – dependent on COVID restrictions and Board members choice*

**Meeting adjourned:** 6:21pm - Moved by Morgan, 2<sup>nd</sup> by Debbie to adjourn the meeting and hold an Executive Session to discuss Venesia's contract, unanimously approved.

Respectfully submitted by,

Christina Heater  
Secretary

